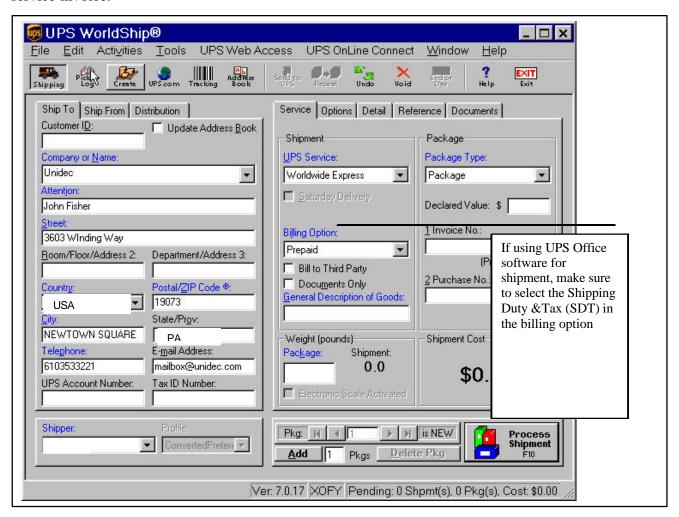
International Air Waybill Guide

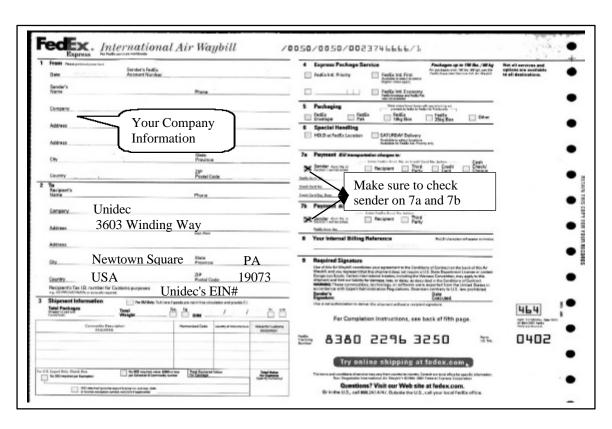
When shipping to Unidec from another country, the shipper must elect a billing option for freight, duties and fees. The selections made to the air waybill will elect all shipping charges to be paid by the shipper/sender: "The shipper/sender pays all shipping charges and the destination country's duty and tax". *Customer must pay inbound duties and fees if failing to select the right billing option*. If the customer does not select the Shipper/Sender on both billing options, Unidec is consequently billed by the carrier for import duties and fees; Unidec will add the resulting Duties and Fees associated with the importation of the package to the customer invoice.

1. In the case of *UPS* Online Worldship, select the *Shipping Duty & Tax (SDT)* Billing Option. This selection will elect all shipping charges to be paid by the shipper: "The shipper pays all shipping charges and the destination country's duty and tax". If Unidec is consequently billed by UPS for import duties and fees because the election is not properly made, Unidec will add the resulting Duties and Fees associated with the importation of the package to the customer service invoice.



- 2. If using *FedEx* as the carrier for your shipment, make sure to make these selections on the FedEx Air Waybill:
 - Select (check) Sender on the **Payment** Bill transportation charges to field.

• Select (check) Sender on the **Payment** Bill Duties & Taxes (Customs charges) to field.



- 3. If using *DHL* as the carrier for your shipment, make these selections on the Air Waybill:
 - Select (check) *Shipper's Account* on the **Payment Options** of the Shipment details field.
 - Select (check) *Shipper* on the **Destination duties /taxes** field.

